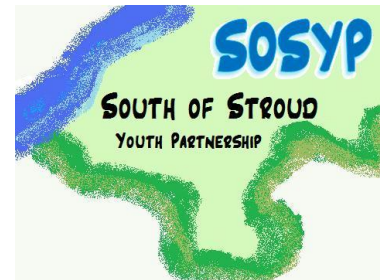


South of Stroud Youth Project and Young Gloucestershire

Quarterly Review

February 2013



MANAGEMENT

Item to Report according to Service Level Agreement	How is this measured?	Evidence	Meet / Not Meet	Notes
Adequate policies and procedures are put in place by Young Gloucestershire at the start of the project to ensure smooth running of the service and the safety and wellbeing of young people Young Gloucestershire to provide copies of all policies to SOSYP	Policies and procedures from YG	Policies available on request	Meet	
Safeguarding accountability, correctly and effectively delivered. CRB Checks and the use of Safer recruitment procedures for all staff and volunteers	Safeguarding Policy from YG Information of staff information and training development	Policies available on request	Meet	
The programme provided by Young Gloucestershire will have risk assessments for all the activities and other services provided to ensure the safety and well-being of the young people, staff, volunteers and public attending these sessions	Risk assessments for each centre and for each activity taking place, to be held centrally	Example Risk Assessments	Meet	
Young Gloucestershire will provide Quarterly management reports to SOSYP which contain: <ul style="list-style-type: none"> records of the youth work programme which has been provided the take-up of this programme by the young people in each of the areas of Berkeley, Cam, Dursley and Wotton-under-Edge 	Summary Cover Sheet with overall figures & area specific information numbers and projects	Cover Sheet with collated numerical information	Meet	

Young Gloucestershire will provide a member of staff to fulfil the post of leader/co-ordinator for the work with SOSYP	Staff in place	n/a	Meet	
Young Gloucestershire will actively seek to recruit, train, manage and supervise volunteers to support the delivery of services Young Gloucestershire will advertise in the local communities where they are working to recruit volunteers	Regular communication with volunteer coordinator at YG Volunteers will go through YG processes. Record of volunteers and their development / training will be kept centrally	Volunteer records available on request	Meet	
Young Gloucestershire will be responsible for pro-actively developing working partnerships with other local providers of services for young people and other local community groups/organisations inc parish & town councils	Summary Cover Sheet with overall figures & area specific information numbers and projects	Cover Sheet with collated numerical information	Meet	
Equalities commitment	SOSYP will conduct their own evidence gathering according to SLS YG will adhere to policies in place and have this reflected in their practice.	Policies available on request	Meet	
Staff cover and ratios	Numbers of each YW and number of YP collated from each session information gathered from registers from each centre	Cover Sheet with collated numerical information	Meet	
Work with venue provider	Key contacts and agreements for each centre was agreed before delivery started. This is stored centrally	Agreements available on request	Meet	

Regular and open communication between commissioner and provider	Agreed processes of communication on 15 th Nov. SOSYP to record if Meetings are attended when YG are requested.	n/a	Meet	
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DELIVERY

Item to Report	How is this measured?	Evidence	Meet / Not Meet	Notes
Delivery of minimum of 8 youth work sessions a week for 40 weeks a year. This will include 2 sessions in each area and may be a mixture of centre based, detached and outreach sessions	Numbers of sessions and young people attended on cover sheet. Evaluation forms available from end of each session stored centrally. Specific Delivery schedules will be sent to SOSYP members when conducting extra projects or times or dates.	Cover Sheet with collated numeric information Example of session plans Summary of evaluation forms from each centre	Meet	
Delivery of a comprehensive needs based youth work programme including a range of positive activities, personal and peer support and access to information, advice and training.	As above with addition of participation / consultation information included if conducted	Cover Sheet with collated numerical information	Meet	
Young people have access to appropriate information, advice and guidance based on and tailored to their needs including signposting to specialist services.	By giving appropriate materials to young people	List of information given to young people	Meet	

Support the development of a youth forum in each community with active links and representation to SDC Youth Council	<p>Agreed communication with SDC for information gathering from youth forums to re-evaluate at regular intervals</p> <p>Signposting young people to the youth forum for more formal involvement in the running of the local youth provision in the area</p>	List of young people signposted and contact details	Meet	
To develop and deliver a programme of work that encourages and supports the active participation and engagement of young people in local communities.	<p>Suggestion boxes at each centre for continual developments in each centre.</p> <p>Yearly evaluation questionnaires to be given to young people about the youth work.</p> <p>Young people involved in running day to day tasks at the centres.</p>	<p>Summary of items suggested at each centre included.</p> <p>Collated results from research carried out</p>	Meet	
The provision of open access youth services, accessible and available to a wide range of young people throughout the area who are actively engaged with the staff and services provided.	<p>Numbers / ethnicity / equality information will be made available from each area.</p> <p>Gather information from membership forms if available</p>	Cover Sheet with collated numerical information	Meet	
Young people are fully aware of the range of youth services available to them locally and how they can access them.	Programme schedule will be available at each centre for each term starting in Jan 2013 in conjunction with the ideas / suggestions from young people.	<p>A copy of schedule to be sent at start of terms</p> <p>List of other agencies</p>	Meet	
Young people have access to appropriate training and are supported to achieve qualifications and to develop their skills	When need arises for training SOSYP will be informed.	Cover Sheet with collated numerical information		

To develop and deliver a programme of activities during the summer holidays in conjunction with other providers and the needs of young people and the wider community.	Plans for summer activities to be sent to SOSYP and results of participation will be included	n/a	Meet	
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YOUNG PEOPLE'S DEVELOPMENT

Item to Report	How is this measured?	Evidence	Meet / Not Meet	Notes
Active participation of young people in the running and development of local youth services	Testimonials from young people Summary of suggestions from young people Number of young people signposted to youth forums with contact details	Cover Sheet with collated numerical information	Meet	
Young people play an active role and have a strong voice in community	Details of young peoples involvement in community projects when undertaken including numbers and projects undertaken and other agencies or providers involved included	Cover Sheet with collated numerical information	Meet	
Provide appropriate support to young people to improve their confidence, personal development and social skills	Variety of programmes offered to young people and subjects covered including evaluations Summary of specific projects or workshops and participation	Cover Sheet with collated numerical information Example Case Study OF Young Person	Meet	
Support young people's health and wellbeing	Variety of programmes offered to young people and subjects covered including	Cover Sheet with collated numerical information	Meet	

	<p>evaluations</p> <p>Promoting a healthy lifestyle by offering options for activities / healthy food / personal development</p>	<p>Young person testimonial about their involvement and choices offered</p>		
<p>Young people are supported to develop appropriate skills and achieve qualifications</p>	<p>When need arise for the resources to be available and records accurately reflect this</p>	<p>Cover Sheet with collated numerical information</p> <p>Young person testimonial</p> <p>Example action plan if training undertaken</p>	<p>Meet</p>	

SUMMARY SHEET

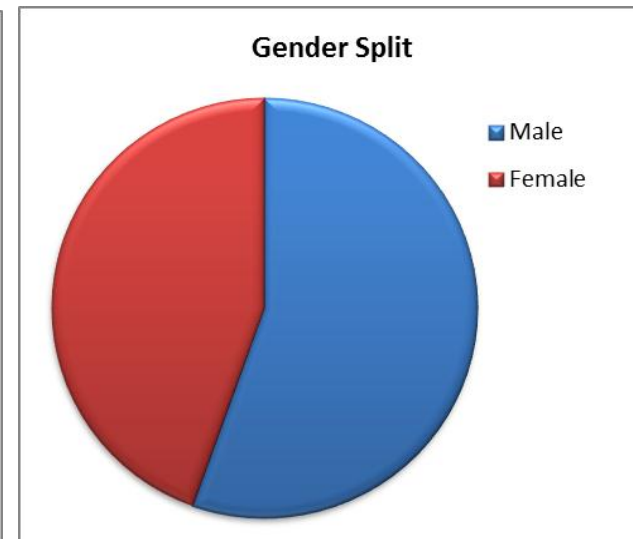
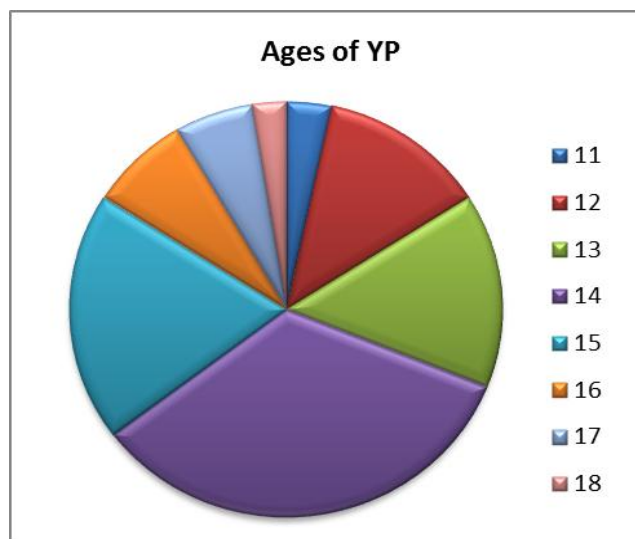
Figures shown are from period October 1st 2012 thru February 18th 2013

	Overall	Berkeley	Cam	Dursley	Wotton-Under-Edge
Overall number of sessions run in last quarter	44	11	10	5	18
Total number of detached sessions run in last quarter	18	5	4	5	4
Total number of Centre-based sessions run in last quarter	26	6	6	0	14
Total number of Young People Contacted in last quarter	119	8	32	3	76
Areas covered during detached work	n/a	High Street Pavillion	Tesco Parade Park	Highfields Sainsburys Rec	High Street Local Clubs
Activities / projects run at centre based sessions (if applicable)	n/a	Cooking (pancakes) C-Card	C-Card	n/a	C-Card Homework Skate Project
Total Number of Community Groups met with	3	0	2	1	0
If so, who:	n/a	n/a	CDYP Centre Committee	Lyons	n/a
Number of other agencies / organisations in area		1	2	1	4
Number of Staff (Including volunteers)	4 (2)	3	3	2	3
Number of consultation session with Young People (see end of report for written summary)	4	1	1	0	2
Number of training sessions offered to young people	1	1	0	0	0
Number of training sessions undergone by young people	1	1	0	0	0
Number of Young people signposted to youth forum	n/a	n/a	n/a	n/a	n/a

General Report: Attendance

No. of young people at each centre by weeks since opening	Berkeley	Cam	Dursley	Wotton
Week 1	2	8	0	34
Week 2	6	18	0	39
Week 3	7	26	0	33
Week 4	6	23	0	33
Week 5	2	11	0	41
Week 6		6	0	35
Week 7			0	47
Week 8			0	22

Age	No. of YP	Male	Female
11	4	66	53
12	15		
13	18		
14	40		
15	23		
16	9		
17	7		
18	3		



SOSYP & YG Quarterly Review Feb 2013

General Report: Area Breakdown

Berkeley

- Slow start with few numbers but core group has formed and relate very well to each other and to staff
- Activities suggested include crafts and sports in the summer with the inclusion of a team for the yearly rounders tournament which is held in the town
- We have run sessions including 'How to make Pancakes' and 'Salt dough Valentines Creations' both of which were very successful
- More arts and crafts sessions planned including canvases and clay modelling suggested by the young people

Aims for next quarter:

- Bowling trip
- Advertise more within the town and using social media or links with local schools

Cam

- Numbers were steady until last couple of weeks
- Had some challenging , disrespectful behaviour which we are addressing
- Active C-Card provision at the centre which young people are engaging with
- Trust is slowly building with young people after lots of change in staffing and ways of working
- Gained an extra member of staff which has helped with some fo the issues regarding the building and utilising the space safely and effectively
- Applied for equipment for the centre with the help of the young people from SDC
- Working with Management committee to get building in good condition

Aims for next quarter:

- LaserTag trip
- Community focussed project with Litter picking around centre and painting / decorating youth room and tidying up the site
- DJ Workshop requested by young people
- Manage and challenge difficult patterns of behaviour

Dursley

- Due to open at the centre on 25th February and advertising has been done around the centre and the town
- Detached work hasn't been that successful but we are hopeful the centre will be more populated
- Hope to build good links and encourage youth participation with new build project and events to run for the youth club

Aims for next quarter:

- Hope to join with Cam to attend LaserTag trip as a group
- Sustainability with young people and building long lasting relationships is paramount

Wotton

- Good attendance and relationships being built with young people
- Positive feedback and levels of engagement with those attending provision
- Active C-Card provision being utilised
- Skating event planning underway, hoping to raise money for memorial fund and garden at the centre
- We have a regular volunteer attending each week

Aims for the next quarter:

- Skate event to be held
- DJ Workshop requested
- Possible planning with 'the open west' art project for murals at centre

List of information available to young people

Rape Prevention Campaign

Sex Worth Talking about and other STI and Sexual Health information

Quit 4 Life – Smoking

Change 4 Life – Healthy Eating

Drinking and you

Drugs Misuse

Frank Resources

Childline

List of other agencies worked with

C-Card, Gloucester County Council, Stroud District Council, The Open West, Young Carers, Cam & Dursley Youth Partnership, Cam Youth Centre Management Committee.

General Report: Summary

What has gone well overall?

We feel we have built positive relationships with the young people across all of the open centres at present. We have good attendance which we feel will only increase as the project develops and grows. With having rapidly formed strong links with the community we have gained their trust and in turn the trust of the young people who we are providing for. They young people have not only been wanting to engage with provision but have eagerly inputting into the running of the clubs making decisions on day-today running, tuck choices and activities and projects they want to get involved in.

We have identified issues and dealt with them accordingly based on an understanding we gained at the beginning of the project which has informed our decision making process and enabled us to help better support the young people in each of the four towns. We have resourced equipment and activities based on suggestions given to us as well as the thoughtfulness of other local agencies, for example, a Foosball Table was donated from Stroud Fire Station and is now at Cam Youth Centre.

We have taken a holistic approach regarding the development of the young people making sure that services and information is available to them and have advised them on a wide range of subjects from bullying to family to sexual health. We are taking a balanced yet firm approach to community involvement and we aim to instil a level of respect for the areas in which the young people live and we are confronting any community issues positively engaging the young people to find workable solutions for all concerned.

Within our staff team we have grown with two additional volunteers, one based at Wotton and at Cam and the other based at Berkeley. We are hoping that in line with the strategy set out by the Volunteer Coordinator we can increase these numbers, training and developing staff as the project develops. (Volunteer strategy attached) As well as the volunteer support we also have the added support and accountability with YG and are hoping that we can pull on more resources from head office as we hone in on what the specific needs are of the young people, but at present we have regular supervision and our own professional development is continuing, whilst adhering to the policies and expectations of the organisation.

What are Areas of Opportunity for the project?

In order for the project to be sustainable and for the project to be successful we must continue to build on the success we have had to date. To do this we feel that the following things will help us meet these aims:

- More advertising by approaching schools and bus services – Emma Irvine is working on a postcard for the schools for all youth provision in the area
- Increasing projects or workshops for young people, specifically offering training for them which they will benefit from for the long term – First Aid & food Hygiene are most likely to run initially
- Development of program for next term – flexibility but preparation is key
- Better links with other provision – includes Princes Trust teams, signposting other YG Services and development of youth forum involvement

Other Considerations

All policies are available from Youth Worker on request and are kept centrally at the SOSYP Office at Can Youth Centre, Woodfields

Volunteer information is available from Youth Worker – this includes background information and contact information

Venue / Delivery Agreements are available from Youth Worker on request which includes checklist and inventory of equipment

Risk Assessments are carried out at each centre based on an open session. Any other activity which falls outside of this has a separate Risk Assessment. All files are kept centrally and available on request

Session plans and Session evaluations are kept and recorded on our internal database and a hard copy is kept with the centre information for each town

Termly delivery programme is available on request and is completed at the beginning of each school term

Summer Scheduling will be finalised by May half term and advertised ready for the end of the school year

All clubs are free for young people to attend and clubs continue to run through the school holidays

Testimonials from young people as to how the clubs are running and how they feel they are being provided for, are available however their identity has been changed to maintain their confidentiality

If there are any question, comments or concerns regarding this report please contact:

Vix Thomas, SOSYP Coordinator

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